

---

**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD WEDNESDAY, MAY 7, 2025 AT 6:00 P.M. AT THE BOARD OFFICE LOCATED AT 1 PINEW STREET IN MOOSONEE, ON, P0L 1Y0.**

---

**PRESENT:** Trevor Keefe, Chairperson  
Pauline Sackaney, Vice-Chairperson

**IN ATTENDANCE:** Angela Tozer, Director of Education  
Lyndsey Allard, Finance & HR Administrator  
Kevin Smith, Finance & HR Administrator  
Shawn Klingenberg, Principal  
Alex Rothwell, Vice-Principal  
Blain Butterfly, Facilities Manager

**PUBLIC IN ATTENDANCE:** None

**REGRETS:** Rosanne Kapashesit, Trustee  
Alayah Echum, Student Trustee  
Myriah Gunner, Student Trustee

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 6:00pm by Trevor Keefe, Chairperson

6925-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the meeting is called to order at 6:00 pm. <b>CARRIED</b>
------------	--------------------------------------------------------------------------------------------------------------------------

**2. LAND ACKNOWLEDGMENT:**

*This territory is the customary and traditional lands of the Ojishkegowuk People – Ililiwuk or Ininiwuk – since time immemorial. We acknowledge this sacred land on which the Moosonee District School Area Board operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact the present and future wellbeing of youth. Let us also acknowledge the people that have come before us, who are here now, and those that will come after us. Meegwetch*

**3. EXCUSE OF ABSENCES:** Rosanne Kapashesit, Trustee  
Alayah Echum, Student Trustee  
Myriah Gunner, Student Trustee

**4. APPROVAL OF AGENDA:**

6926-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the agenda as amended. <b>CARRIED</b>
------------	------------------------------------------------------------------------------------------------------------------------

5. **DECLARATIONS OF CONFLICT OF INTEREST:** Trevor Keefe – Item 5. c) & d) In-Camera
6. **DELEGATIONS / PRESENTATIONS:** None
7. **APPROVAL OF MINUTES OF BOARD MEETING:**

6927-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the minutes of the Regular Board meeting held on April 2, 2025 be approved as presented.  <b>CARRIED</b>
------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------

8. **FINANCE AND HR REPORT:**

6928-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Finance & HR Administrator Report as presented by Lyndsey Allard & Kevin Smith, Finance & HR Administrators.  <b>CARRIED</b>
------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

9. **FINANCIAL REPORT:**

6929-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the Financial Report for April 2025 as presented.  <b>CARRIED</b>
------------	-------------------------------------------------------------------------------------------------------------------------------------------------------

10. **STUDENT BOARD TRUSTEES REPORT**

6930-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Student Board Trustees Report as presented by Alex Rothwell, Vice-Principal.  <b>CARRIED</b>
------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

11. **SCHOOL ADMINISTRATION REPORT:**

6931-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the School Administration Report as presented by Shawn Klingenberg, Principal and Alexandra Rothwell, Vice-Principal.  <b>CARRIED</b>
------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

12. **DIRECTOR OF EDUCATION REPORT:**

6932-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Director of Education Report as presented by Angela Tozer, Director of Education.  <b>CARRIED</b>
------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**13. FACILITIES MANAGER REPORT:**

6933-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Facilities Manager Report as presented by Blain Butterfly, Facilities Manager <b>CARRIED</b>
------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**14. POLICY REVIEW:** None

**15. CORRESPONDENCE AND OTHER INFORMATION:**

**16. OTHER BUSINESS:**

6934-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the Car Wash Fundraiser for the Travel Club as a cash & cashless event to be held on May 31 and/or June 7, 2025. <b>CARRIED</b>
------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**17. DATE, PLACE AND TIME OF THE NEXT MEETING**

The next regularly scheduled meeting of the Board is scheduled for 6:00 pm Wednesday, June 4, 2025 at the Board office, 1 Pinew Street Moosonee.

**18. IN-CAMERA SESSION:**

6935-05-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board move into committee of the whole at 7:19 pm. <b>CARRIED</b>
------------	--------------------------------------------------------------------------------------------------------------------------------------

6936-05-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit to move out of committee of the whole at 8:00 pm. <b>CARRIED</b>
------------	----------------------------------------------------------------------------------------------------------------------------------

6937-05-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board accepts the resignation of Carman Tozer as .25 Indigenous Education Lead, effective June 30, 2025. <b>CARRIED</b>
------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**19. ADJOURNMENT:**

6938-05-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the meeting be adjourned at 8:02 pm. <b>CARRIED</b>
------------	--------------------------------------------------------------------------------------------------------------------------



Trevor Keefe, Chairperson



Angela Tozer, Secretary to the Board

**DISTRIBUTION:** Original - Minute Book  
Posted – JBLSSB Website

