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**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD WEDNESDAY, MARCH 5, 2025 AT 6:00 P.M. AT THE MUSHKEGOWUK OFFICE LOCATED AT 12 CENTER ROAD IN MOOSE FACTORY, ON, P0L 1W0.**

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**PRESENT:** Trevor Keefe, Chairperson  
Pauline Sackaney, Vice-Chairperson  
Rosanne Kapashesit, Trustee  
Myriah Gunner, Student Trustee

**IN ATTENDANCE:** Angela Tozer, Director of Education  
Lyndsey Allard, Finance & HR Administrator  
Shawn Klingenberg, Principal  
Alex Rothwell, Vice-Principal

**PUBLIC IN ATTENDANCE:** None

**REGRETS:** Alayah Echum, Student Trustee

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 6:03 pm by Trevor Keefe, Chairperson

6888-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the meeting is called to order at 6:03 pm.  <b>CARRIED</b>
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**2. LAND ACKNOWLEDGMENT:**

*This territory is the customary and traditional lands of the Omushkegowuk People – Ililiwuk or Ininiwuk – since time immemorial. We acknowledge this sacred land on which the Moosonee District School Area Board operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact the present and future wellbeing of youth. Let us also acknowledge the people that have come before us, who are here now, and those that will come after us. Meegwetch*

**3. EXCUSE OF ABSENCES:** Alayah Echum, Student Trustee

**4. APPROVAL OF AGENDA:**

6889-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board approve the agenda as presented.  <b>CARRIED</b>
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**5. DECLARATIONS OF CONFLICT OF INTEREST:** Trevor Keefe – Item 5. b) & c) In-Camera

**6. DELEGATIONS / PRESENTATIONS:** None

**7. APPROVAL OF MINUTES OF BOARD MEETING:**

6890-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the minutes of the Regular Board meeting held on February 5, 2025 be approved as presented. <b>CARRIED</b>
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**8. FINANCE AND HR REPORT:**

6891-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board acknowledge the Finance & HR Administrator Report as present by Lyndsey Allard, Finance & HR Administrator. <b>CARRIED</b>
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**9. FINANCIAL REPORT:**

6892-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board approve the Financial Report for February 2025 as presented. <b>CARRIED</b>
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**10. STUDENT BORD TRUSTEES REPORT**

6893-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board acknowledge the Student Board Trustees Report as presented by Myriah Gunner, Student Trustee. <b>CARRIED</b>
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**11. SCHOOL ADMINISTRATION REPORT:**

6894-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board acknowledge the School Administration Report as presented by Shawn Klingenberg, Principal and Alexandra Rothwell, Vice-Principal. <b>CARRIED</b>
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**12. DIRECTOR OF EDUCATION REPORT:**

6895-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board acknowledge the Director of Education Report as presented by Angela Tozer, Director of Education. <b>CARRIED</b>
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**13. FACILITIES MANAGER REPORT:**

6896-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board acknowledge the Facilities Manager Report as presented by Lyndsey Allard, Finance & HR Administrator. <b>CARRIED</b>
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14. **POLICY REVIEW:** None

15. **CORRESPONDENCE AND OTHER INFORMATION:**

16. **OTHER BUSINESS:**

6897-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board approve the quote from 3 Phaze Electric for the installation of 20 replacement Hallway Heaters at NLSS for a total amount of \$181,071.20.  <b>CARRIED</b>
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17. **DATE, PLACE AND TIME OF THE NEXT MEETING**

The next regularly scheduled meeting of the Board is scheduled for 6:00 pm Wednesday, April 2, location to be determined.

18. **IN-CAMERA SESSION:**

6898-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the Board move into committee of the whole at 7:40 pm.  <b>CARRIED</b>
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6899-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit to move out of committee of the whole at 8:22 pm.  <b>CARRIED</b>
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6900-03-25	Moved by Trevor Keefe and seconded by Rosanne Kapashesit that the Board approve entering into a contract with Phelps Executive Search Services for the hiring of a Director of Education for a fee of 28% of the total anticipated income plus HST and applicable taxes, all costs to be shared with MDSAB.  <b>CARRIED</b>
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19. **ADJOURNMENT:**

6901-03-25	Moved by Pauline Sackaney and seconded by Rosanne Kapashesit that the meeting be adjourned at 8:25 pm.  <b>CARRIED</b>
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Trevor Keefe, Chairperson

  
Angela Tozer, Secretary to the Board

**DISTRIBUTION:** Original - Minute Book  
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