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**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD WEDNESDAY, FEBRUARY 5, 2025 AT 6:00 P.M. AT THE BOARD OFFICE LOCATED AT 1 PINEW STREET IN MOOSONEE, ON.**

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**PRESENT:** Trevor Keefe, Chairperson  
Pauline Sackaney, Vice-Chairperson  
Alayah Echum, Student Trustee  
Myriah Gunner, Student Trustee

**IN ATTENDANCE:** Angela Tozer, Director of Education  
Lyndsey Allard, Finance & HR Administrator  
Shawn Klingenberg, Principal  
Alex Rothwell, Vice-Principal

**PUBLIC IN ATTENDANCE:** None

**REGRETS:** Rosanne Kapashesit, Trustee

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 6:05 pm by Trevor Keefe, Chairperson

6869-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the meeting is called to order at 6:05 pm.  <b>CARRIED</b>
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**2. LAND ACKNOWLEDGMENT:**

*This territory is the customary and traditional lands of the Omushkegowuk People – Iliiwuk or Ininiwuk – since time immemorial. We acknowledge this sacred land on which the Moosonee District School Area Board operates, within the lands protected by the James Bay Treaty – Treaty no.9. We are grateful to have the opportunity to make decisions at this table that will impact the present and future wellbeing of youth. Let us also acknowledge the people that have come before us, who are here now, and those that will come after us. Meegwetch*

**3. EXCUSE OF ABSENCES:** Rosanne Kapashesit, Trustee

**4. APPROVAL OF AGENDA:**

6870-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the agenda as amended with the addition of item 16 a. NLSS Travel Club Trip Proposal Itinerary Confirmed Details.  <b>CARRIED</b>
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**5. DECLARATIONS OF CONFLICT OF INTEREST:** Trevor Keefe – Item 5. a) In-Camera

6. **DELEGATIONS / PRESENTATIONS:** None

7. **APPROVAL OF MINUTES OF BOARD MEETING:**

6871-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the minutes of the SEAC meeting held on November 5, 2024 be approved as presented.  <b>CARRIED</b>
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6872-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the minutes of the Regular Board meeting held on January 15, 2025 be approved as presented.  <b>CARRIED</b>
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8. **FINANCE AND HR REPORT:**

6873-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Finance & HR Administrator Report as present by Lyndsey Allard, Finance & HR Administrator.  <b>CARRIED</b>
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9. **FINANCIAL REPORT:**

6874-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the Financial Reports for January 2025 as presented.  <b>CARRIED</b>
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10. **STUDENT BORD TRUSTEES REPORT**

6875-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Student Board Trustees Report as presented by Alayah Echum, Student Trustee.  <b>CARRIED</b>
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6876-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the newly elected Student Board Trustee Mariah Gunner.  <b>CARRIED</b>
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6877-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the Student Council February 13 <sup>th</sup> Dance at NLSS from 7:00pm to 10:00pm as presented.  <b>CARRIED</b>
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**11. SCHOOL ADMINISTRATION REPORT:**

6878-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the School Administration Report as presented by Shawn Klingenberg, Principal and Alexandra Rothwell, Vice-Principal.  <b>CARRIED</b>
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**12. DIRECTOR OF EDUCATION REPORT:**

6879-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Director of Education Report as presented by Angela Tozer, Director of Education.  <b>CARRIED</b>
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6880-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the 2025-2026 School Year Calendar as presented by Angela Tozer, Director of Education.  <b>CARRIED</b>
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**13. FACILITIES MANAGER REPORT:**

6881-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board acknowledge the Facilities Manager Report as presented by Lyndsey Allard, Finance & HR Administrator.  <b>CARRIED</b>
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**14. POLICY REVIEW:** None

**15. CORRESPONDENCE AND OTHER INFORMATION:**

**16. OTHER BUSINESS:**

6882-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the quote from 3 Phaze Electric for the installation of New Baseboard Heaters in all Classrooms in the Academic Wing in the total amount of \$72,157.90.  <b>CARRIED</b>
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6883-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the Outdoor Education Class Camp Onakawana Trip from March 25 <sup>th</sup> to March 28 <sup>th</sup> as presented.  <b>CARRIED</b>
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6884-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board approve the NLSS Travel Club Trip to Spain from March 8 <sup>th</sup> to March 16 <sup>th</sup> as presented.  <b>CARRIED</b>
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**17. DATE, PLACE AND TIME OF THE NEXT MEETING**

The next regularly scheduled meeting of the Board is scheduled for 6:00 pm Wednesday, March 5, location to be determined.

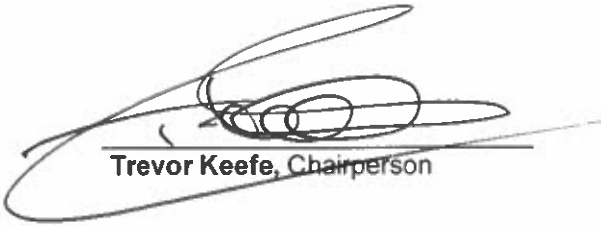
**18. IN-CAMERA SESSION:**

6885-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the Board to move into committee of the whole at 7:40 pm. <p style="text-align: center;"><b>CARRIED</b></p>
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6886-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney to move out of committee of the whole at 9:17 pm. <p style="text-align: center;"><b>CARRIED</b></p>
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**19. ADJOURNMENT:**

6887-02-25	Moved by Trevor Keefe and seconded by Pauline Sackaney that the meeting be adjourned at 9:18 pm. <p style="text-align: center;"><b>CARRIED</b></p>
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Trevor Keefe, Chairperson



Angela Tozer, Secretary to the Board

**DISTRIBUTION:** Original - Minute Book  
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